



REPUBLIC OF CYPRUS
MINISTRY OF
COMMUNICATIONS AND WORKS



DEPARTMENT
OF MERCHANT SHIPPING
LEMESOS

4 September 2014

To all Recognised Organisations

Our Ref: TEN 4.28.55

Subject: Audits and Surveys carried out by Recognised Organisations

Reference is made to paragraph 4.2 of Appendix I entitled Guidance Notes on SMS of our circular 28/2006, requesting Recognised Organisations (RO's) to notify the Department of Merchant Shipping and the appropriate Consular office of the Republic for any initial or renewal shore based and initial or intermediate shipboard ISM audits planned to be carried out in the U.K., the Netherlands, Greece, Germany and Cyprus at least four working days in advance.

It has been noted that the above requirement has not been fully observed. In this respect we would like to highlight the importance of this arrangement which not only allows us to monitor more efficiently our companies but also provides an opportunity for all parties concerned to meet in person and strengthen their professional cooperation. In view of the above you are kindly requested to follow closely the above requirement by timely providing the required information.

In addition you are kindly requested to notify the DMS for any annual shore based ISM audits, renewal shipboard ISM audits and all statutory surveys that are to be carried out in Cyprus from now on.

Thank you in advance for your kind cooperation.

Best Regards,


Andreas Chrysostomou
Acting Director

